

# AGENDA

**Meeting:** MELKSHAM AREA BOARD  
**Place:** Seend Trust and Community Centre, Rusty Lane, Seend SN12 6NS  
**Date:** Wednesday 18 November 2015  
**Time:** 7.00 pm

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Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

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Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706612 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

or Rhys Schell (Melksham Community Engagement Manager) direct line 01225 716752 or [rhys.schell@wiltshire.gov.uk](mailto:rhys.schell@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Pat Aves (**Vice Chairman**) – Melksham North  
Cllr Terry Chivers - Melksham Without North  
Cllr Jon Hubbard – Melksham South  
Cllr David Pollitt - Melksham Central  
Cllr Jonathon Seed (**Chairman**) -Summerham & Seend  
Cllr Roy While Melksham Without South

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If you have any queries please contact Democratic Services using the contact details above.

<b>Items to be considered</b>	<b>Time</b>
<p>1 <b>Chairman's Welcome, Introduction and Announcements</b> <i>(Pages 1 - 6)</i></p> <p>Announcements:</p> <ul style="list-style-type: none"> <li>• Julia's House – building a children's hospice for Wiltshire</li> <li>• NHS Health Checks</li> <li>• Healthwatch Wiltshire November update</li> </ul>	<b>5 mins</b>
<p>2 <b>Apologies for Absence</b></p>	
<p>3 <b>Minutes</b> <i>(Pages 7 - 18)</i></p> <p>To confirm the minutes of the meeting held on Wednesday 9 September 2015.</p>	
<p>4 <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 <b>Melksham Neighbourhood Police Team</b></p> <p>Inspector Nick Mawson – Wiltshire Police.</p> <p>To outline the work of the Melksham Neighbourhood Police Team within the local community.</p>	<b>10 mins</b>
<p>6 <b>Child Sexual Exploitation</b></p> <p>Blair Keltie - Child Sexual Exploitation Manager Early Help, Wiltshire Council.</p> <p>A presentation on the reality of CSE and discussion on how it should be tackled in Wiltshire.</p>	<b>10 mins</b>
<p>7 <b>Introduction to the Emergency Planning workshop</b></p> <p>Surriya Subramaniam - Head of Public Protection, (Emergency Planning Resilience and Response), Wiltshire Council.</p>	<b>10 mins</b>

	To discuss the development of a community resilience forum for our area.	
8	<b>Local Youth Network (LYN) - update</b> Ceri Evans – Community Youth Officer.	5 mins
9	<b>Market Place development/ campus update</b> Cllr Jon Hubbard.	20 mins
10	<b>Community Area Transport Group (CAT-G) - update</b> Cllr Roy While.	10 mins
11	<b>Older Persons Champion (Pages 19 - 20)</b> Cllr Jonathon Seed.  Nomination from Melksham Seniors Forum of Chris Pickett for the position of Melksham Older Persons Champion.	5 mins
12	<b>Champion Updates</b> <ul style="list-style-type: none"> <li>• Children and Young Peoples Network - Cllr Jon Hubbard</li> <li>• Economy – Cllr Roy While</li> <li>• Health – Cllr Pat Aves</li> <li>• Transport – Cllr Terry Chivers</li> <li>• Read Easy – Cllr David Pollitt</li> </ul>	5 mins
13	<b>Written Partner Updates (Pages 21 - 36)</b> To receive any written updates from the following partners:  a. Community Area Partnership b. Wiltshire Police c. Wiltshire Police and Crime Commissioner d. Wiltshire Fire and Rescue Service e. NHS Wiltshire/Clinical Commissioning Group f. Melksham Town Council g. Parish Council Nominated Representatives	10 mins

- h. Melksham Chambers of Commerce
- i. Melksham Senior People's Forum
- j. Trans Wilts Cic

14 **Grant Funding** (*Pages 37 - 62*)

**15 mins**

To consider applications to the Community Area Grants scheme.

15 **Any Other Items of Public Concern**

16 **Next Meeting**

Melksham Assembly Hall - Wednesday 10 February 2016.

17 **Close**



## Julia's House – building a Children's Hospice for Wiltshire

The children's hospice charity, which already offers home-based community care in South Wiltshire, is now looking to extend its support to other families with life-limited children by building them a small, dedicated hospice from which to roll out a county-wide care service.

There is currently no equivalent service for children and families in Wiltshire.

Thanks to private fundraising by patrons, most notably the film director Guy Ritchie and his fiancée Jacqui Ainsley, Julia's House now has nearly half of the £3 million needed to build a hospice. A public appeal will be launched in Wiltshire to raise the remaining funds.

The charity will be looking for a central location to make the new hospice accessible to as many Wiltshire families as possible. It is hoped to be able to open the hospice within two to three years. Among the services on offer would be respite and end of life care.

Julia's House is almost totally dependent on fundraising and donations. It is hoped that the Wiltshire public will get behind this landmark creation of children's hospice and respite care for every child and family who needs our support.



# Chairman's Announcements

<b>Subject:</b>	<b>NHS Health Checks</b>
<b>Officer Contact Details:</b>	<b>Jane Vowles</b> <b>Jane.Vowles@Wiltshire.gov.uk</b> <b>Telephone 0300 003 4566</b>
<b>Weblink:</b>	<a href="http://www.wiltshire.gov.uk/nhshealthcheck">www.wiltshire.gov.uk/nhshealthcheck</a>

## Summary of announcement:

Wiltshire residents are encouraged to take advantage of free NHS Health Checks, to help reduce the possibility of them developing life threatening conditions and illnesses.

The NHS Health Check programme, commissioned by Wiltshire Council and provided by local GP practices, helps to check people's risk of developing conditions such as heart disease, diabetes and others, with support and advice also provided to help them reduce or manage that risk.

Everyone between the ages of 40 and 74, who has not already been diagnosed with one of these conditions or is otherwise ineligible, is invited every five years to have a free NHS Health Check.

The check only takes about 20 minutes and people will be asked some simple questions related to their lifestyles, family history and medication use. Some simple tests including blood pressure will be taken as well as an instant blood test to check cholesterol levels. The results will be discussed and further advice and support provided. Should they be required, additional tests will be carried out.

Keith Humphries, cabinet member for public health: "We want more people to take up the offer of these free NHS Health Checks as they can prevent people from getting a number of serious conditions.

"The check doesn't take long but could have long-term benefits and perhaps offer some reassurance and support to people who may be a little worried about their health."

Dr Daz Harding: "GP practices will invite people to attend their NHS Health Check. Many people decline the invite as they feel fit and healthy, or they are too busy, but attending the NHS Health Check is important as many of diseases such as high blood pressure and type II diabetes can come on gradually with no symptoms. So I would urge everybody, when they receive their invite, to make that appointment and attend."





### NHS Complaints Advocacy

NHS advocacy is independent of the NHS. An advocate can guide and support people through the NHS complaints process. The NHS advocacy service for Wiltshire is provided by SEAP, and the service is free, independent and confidential. For further information please email [wiltshire@seap.org.uk](mailto:wiltshire@seap.org.uk) or visit <http://www.seap.org.uk/services/nhs-complaints-advocacy/>

### The Care Quality Commission (CQC) inspection of Salisbury District Hospital

The CQC is the independent regulator of health and adult social care in England. In December the CQC will be carrying out an inspection of Salisbury District Hospital. The CQC is calling on local people to share their experiences of services at the hospital. If you would like to provide any feedback on your experiences of services over the last 12 months, please contact the CQC on telephone 0300 0616161 or email: [hospitalinspections@cqc.org.uk](mailto:hospitalinspections@cqc.org.uk). Please ensure that the subject line of your e-mail is Salisbury District Hospital Q3 Acute Hospital Inspections.

### Your Care Your Support Wiltshire

Healthwatch Wiltshire, in partnership with Wiltshire Council, has developed a new health and social care information website for the public and professionals. It is called 'Your Care Your Support Wiltshire' - <http://www.yourcareyoursupportwiltshire.org.uk>. The website is still at an early stage which is really exciting for local people as it means that they have a chance to have a say in how it grows. Exciting new developments are planned over the next few months. For example, we will be adding videos and podcasts about health and care information. Some of these videos will feature Wiltshire people talking about their positive experiences of using local services. In addition, there will be a self-referral section that will allow people to refer themselves for support or assessment.

We would like to know what you think about the website so far and your ideas on what you would like to see on the site. Please tell us about local groups and services that are running in your local area and we will add them to the directory of services. You can get involved in discussion groups, reader's panels or just provide feedback in a one-to-one interview or via email. This is your chance to help build a really useful health and social care website fit for Wiltshire people. You can contact us about the website on: 01225 434218 or email: [contact@healthwatchwiltshire.co.uk](mailto:contact@healthwatchwiltshire.co.uk)

Contact us:

Tel 01225 434218

[info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)

[www.healthwatchwiltshire.co.uk](http://www.healthwatchwiltshire.co.uk)

### Keep up to date with Healthwatch Wiltshire

Healthwatch Wiltshire produce regular newsletters which are full of interesting articles and important dates, if you would like to receive a copy please let us know or follow the link on our website to subscribe [www.healthwatchwiltshire.co.uk/subscribe-our-newsletter-0](http://www.healthwatchwiltshire.co.uk/subscribe-our-newsletter-0)

We are also on Twitter (@HWWilts) if you would like to follow us!



# MINUTES

**Meeting:** MELKSHAM AREA BOARD  
**Place:** Assembly Hall, Market Place, Melksham  
**Date:** 9 September 2015  
**Start Time:** 7.00 pm  
**Finish Time:** 9.30 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Pat Aves, Cllr Terry Chivers, Cllr Jon Hubbard, Cllr David Pollitt, Cllr Jonathon Seed and Cllr Roy While

### **Wiltshire Council Officers**

Rhys Schell – Community Area Manager  
Kevin Fielding – Democratic Services Officer  
Kate Blackburn – Public Health Registrar  
Justine Womack - Public Health Consultant  
Area Board Community Project Support Officer – Phil McMullen

### **Town and Parish Councils**

Atworth Parish Council – Effie Gale-Sides, Maureen Weston & Alan Leiz  
Melksham Town Council – Terri Welch & Andy Hinchcliffe  
Melksham Without Parish Council – John Glover, Mike Sankey & Ralf Brindle  
Seend Parish Council – Joan Savage

### **Partners**

Wiltshire Police – Vincent Logue  
Chamber of Commerce – Graham Ellis  
Melksham Community Partnership – Colin Goodhind

**Total in attendance: 145**



<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everyone to the meeting of the Area Board and thanked the many residents of the Melksham community area for attending the meeting.</p> <p>The following Chairman's Announcements were noted:</p> <ul style="list-style-type: none"> <li>• Consultation of Community Area Open Spaces</li> <li>• Grants for Rural Organisations and Businesses (Leader Funding)</li> <li>• School Place Planning and Commissioning</li> <li>• Healthwatch Wiltshire (July update)</li> </ul>
2	<p><u>Apologies for Absence</u></p> <p>Mike Franklin – Wiltshire Fire &amp; Rescue Service.</p>
3	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meetings held on Wednesday 17 June 2015 and Wednesday 9 July 2015 were agreed as the correct records.</b></li> </ul>
4	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
5	<p><u>Local Youth Network (LYN) - update</u></p> <p>Ceri Evans – Community Youth Officer gave the LYN update.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Spice Time Credits - Young people had now been on several organised excursions using their Time Credits.</li> </ul>

	<ul style="list-style-type: none"> <li>• That the youth group mini bus was now operational.</li> <li>• That the youth group would be taking part in the Big Walk - Saturday 12<sup>th</sup> September and the Bowerhill youth club consultation - Saturday 19<sup>th</sup> September.</li> </ul> <p>The Chairman thanked Ceri Evans for his update.</p>
6	<p><u>Champion Updates</u></p> <p><b>Children and Young Peoples Network - Cllr Jon Hubbard</b></p> <ul style="list-style-type: none"> <li>• Well done to all the young people for the voluntary work that they had already carried out. The group was now looking for other volunteering opportunities to get involved with.</li> <li>• That the new youth club at the Melksham Adventure Centre was going well, with attendances growing. It was now hoped to open a youth centre at Bowerhill.</li> </ul> <p><b>Economy – Cllr Roy While</b></p> <ul style="list-style-type: none"> <li>• Bowerhill and Hampton Park Business Initiative - Slight delay to the first Hampton Park Industrial Bulletin. To be finalised shortly and to go out to all companies by end of September.</li> </ul> <p><b>Health and Wellbeing Network - Cllr Pat Aves</b></p> <ul style="list-style-type: none"> <li>• That the group’s last meeting at Dorothy House had been very productive.</li> <li>• Next meeting on Tuesday 8<sup>th</sup> September.</li> </ul> <p><b>Transport - Cllr Terry Chivers</b></p> <ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul> <p><b>Read Easy Project - Cllr David Pollitt</b></p> <ul style="list-style-type: none"> <li>• Currently interviewing potential ‘coaches’ in readiness for the group’s ‘Training Days’.</li> <li>• Actively advertising for more Coaches &amp; Readers and expected to have 7</li> </ul>

	<p>or 8 Coaches trained and ready for teaching by mid October.</p> <ul style="list-style-type: none"> <li>• Referral agencies had been contacted and the group expected to start receiving their nominees in October.</li> </ul> <p>The Chairman thanked all members for their updates.</p>
7	<p><u>Melksham Community Campus</u></p> <p>The Chairman gave a brief overview of the most recent Melksham Community Campus project developments, and advised that:</p> <ul style="list-style-type: none"> <li>• Bulldozers were now on site at the Woolmore Farm site.</li> <li>• The budget for Melksham House was now in place.</li> <li>• The need to establish a Melksham Project Board.</li> </ul> <p>Ceri Williams - Senior Community Organisational Transformation Manager, Wiltshire Council then outlined the Melksham Campus current position.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Overview of the Woolmore Farm project.</li> <li>• Melksham Market Place options.</li> <li>• That the Melksham House site would be vacant from July 2016.</li> <li>• Ongoing positive dialogue with Melksham Town Council over the use of shared communal space.</li> </ul> <p>Melksham Campus Project Board</p> <p>The Chairman then outlined the aim of the board:</p> <p>To work with council officers, residents, clubs, groups and partners to put forward campus recommendations to the Area Board within a timely manner, which delivers a campus for the Melksham community area within the agreed budget.</p> <p>Councillors were then asked to vote on the formation and membership of the new board.</p>

## Decision

- **That the Melksham Area Board agrees:**
- **The proposal is to create a new Melksham Campus Project Board, recognising the Town Council involvement and the necessity to tighten the links between the three key organisations; Wiltshire Council, Melksham Area Board and Melksham Town Council.**
- **The Melksham Campus Project Board would be determined by the Melksham Area Board and should consist of a mutually agreeable representative as follows:**

**Three members of the Melksham Area Board, with Cllr Jon Hubbard to Chair.**

**Two members of the Melksham Town Council**

- **The Melksham Area Board shall recommend three Councillors and the Town Council will recommend two Councillors. Appointments would be voted on at an Area Board meeting by the Melksham Area Board members.**
- **The aim of the board was as follows:**
- **To work with council officers, residents, clubs, groups and partners to put forward campus recommendations to the Area Board within a timely manner, which delivers a campus for the Melksham community area within the agreed budget.**
- **The Melksham Area Board recognises the vital contribution that the Melksham COB had provided over the past 4-5 years, with each volunteer contributing a great deal of time, effort and expertise in bringing the development to its current position. The proposal was that the COB would continue as an advisory group, working alongside the Campus Project Board. They would provide information and advice when required and would act a scrutiny group on proposals put forward by the Campus Project Board.**

Cllr Jon Hubbard then outlined the current Campus position.

Points made included:

- **£16M budget to deliver the Melksham campus and the market place**

development.

- That the current schemes were unaffordable.
- Looking at ways to deliver all of the proposed facilities by increasing the capital available.
- Potential Town Council involvement, including the integration of the Assembly Hall.

Cllr Terri Welch – Melksham Town Council advised that upkeep costs for the Assembly Hall were costly, with the building suffering from major roof issues, which would need addressing.

That a new Assembly Hall would be an opportunity to integrate a new build into the Campus project, if the right deal for Melksham residents could be agreed with Wiltshire Council.

Cllr Jon Hubbard then outlined the two proposed Market Place redevelopment schemes:

- Option 1 – A scheme which would deliver a remodelled pedestrian market place. This scheme would include new street furniture with a new well providing a focal point. The finishes would be to a high specification to create an aesthetically pleasing and inviting environment.
- Approximate Cost £850,000.
- Option 2 – The functionality and layout would be exactly the same for the second scheme. The materials used would, however, be of a lower specification. The paved market place would be replaced with tarmac and minimal street furniture would be supplied.
- There would be scope for additions to be made to the scheme in the future.
- Approximate cost £260,000.

The attendees were then given the opportunity to ask any questions re the campus project.

#### Campus Workshop

The attendees were given the opportunity to discuss and then answer the following three questions:

	<ol style="list-style-type: none"> <li>1. What are the three most important elements that you would like to see in a new Assembly Hall?</li> <li>2. In principle, would you support the sale of land in and around the Melksham House site, to increase the campus budget to help deliver all of the facilities identified in the original scheme?</li> <li>3. Of the two market place schemes proposed, which would prefer to see delivered? <i>Note: Funding that will be used on the market place comes directly from the campus budget.</i></li> </ol> <p>The feedback on the three questions would then be evaluated and discussed later during the meeting.</p>
8	<p><u>Child Poverty Community Area Profiles</u></p> <p>Kate Blackburn – Public Health Registrar, Wiltshire Council and Justine Womack – Public Health Consultant, Wiltshire gave a presentation and discussion on child poverty, providing the Area Board with data about child poverty locally.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• What is Child Poverty?</li> </ul> <p>The proportion of children living in families within the UK that are either in receipt of out-of-work benefits or in receipt of tax credits with a reported income which is less than 60 per cent of national median income. This measure provides a broad proxy for relative low-income child poverty as set out in the Child Poverty Act 2010 and enables analysis at a local level.”</p> <p>The Wiltshire Picture</p> <ul style="list-style-type: none"> <li>• In 2012 <b>10.6%</b> of children in Wiltshire in poverty.</li> <li>• Significant <b>variation</b> within Wiltshire -pockets of high deprivation found in particular localities and significant deprivation across some vulnerable groups.</li> <li>• Employment rate: Wiltshire 77% (men 84%, women 70%) National 72% (men 77%, women 67%)</li> <li>• Median gross annual earnings employed <b>£20,657</b> (Females £15,875, part-time £8,543)</li> </ul>

	<ul style="list-style-type: none"> <li>• Median weekly income: Wiltshire £503.60 National £520.70</li> <li>• <i>Country Life: Tougher To Make Ends Meet</i> report found people living in rural communities need to spend 10-20% more than those in urban areas to reach a minimum acceptable living standard while pay levels are frequently lower than urban areas.</li> </ul> <p>The Wiltshire Child Poverty Strategy</p> <ul style="list-style-type: none"> <li>• <b>Child Poverty Act</b> commits this and future governments to eradicating child poverty by 2020. Tasks local areas to produce a child poverty needs assessment and strategy.</li> <li>• New <b>Life Chances</b> legislation (incorporated into the Welfare Reform and Work Bill) proposes to remove a number of the legal duties and measures set out in the Child Poverty Act 2010 and to place a new duty on the Secretary of State to report annually on <b>children in workless households</b> and the <b>educational attainment of children</b>.</li> <li>• <b>Wiltshire strategy</b> has 5 objectives: <ul style="list-style-type: none"> <li>Objective 1 – Provide effective support to vulnerable families with 0-5 year olds.</li> <li>Objective 2 – Narrowing the Educational Attainment Gap.</li> <li>Objective 3 – Develop an inclusive economy that will enable equality of economic opportunity for all.</li> <li>Objective 4 – Provide locally-focused support based on a thorough understanding of needs.</li> <li>Objective 5 – Promote engagement with the Child Poverty Strategy and related implementation plan.</li> </ul> </li> </ul> <p>The Chairman thanked Kate Blackburn and Justine Womack for a very interesting presentation. It was agreed that the Area Board would hold a future workshop on this topic.</p>
9	<p><u>Written Partner Updates</u></p> <p>Wiltshire Police - the written report contained in the agenda pack was noted.</p>
10	<p><u>Campus Feedback and Discussion</u></p> <p>Feedback to the questions:</p>

	<p>1. What are the three most important elements that you would like to see in a new Assembly Hall?  <b>a. Catering, Cinema, Theatre &amp; multi purpose use.</b></p> <p>2. In principle, would you support the sale of land in and around the Melksham House site, to increase the campus budget to help deliver all of the facilities identified in the original scheme?  <b>a. 85% felt that the minimum of land should be sold off to offset any budget shortfall.</b></p> <p>3. Of the two market place schemes proposed, which would prefer to see delivered?  <i>Note: Funding that will be used on the market place comes directly from the campus budget.</i>  <b>a. Option 2 – the lower priced scheme was favoured.</b></p> <p>The attendees were thanked for their participation in the campus workshop.</p>
11	<p><u>Community Area Transport Group (CAT-G) - update</u></p> <p>Cllr Jonathon Seed advised that:</p> <ul style="list-style-type: none"> <li>• That Cllr Roy While would be the new CATG Chairman from the 1<sup>st</sup> October 2015.</li> <li>• Next CATG meeting on Thursday 1<sup>st</sup> October</li> </ul> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the Melksham Area agrees the sum of £1,280 for two sets of safety hand rails in Keevil.</b></li> </ul>
12	<p><u>Grant Funding</u></p> <p>The Wiltshire Councillors considered the following Grant Applications:</p> <p><b>Decision</b>  <b>Atworth Village Hall and Recreation Ground Committee - Atworth Village Hall Refurbishment of Toilets awarded £2,000.</b></p> <p><b>Reason</b>  <b><i>The grant meets the 2015/16 grants criteria.</i></b></p> <p><b>Decision</b>  <b>Avon Bowls Club - Avon Bowls Club Notice Board awarded £450</b>  <b><i>The grant meets the 2015/16 grants criteria.</i></b></p>

	<p><b>Decision</b>  <b>Broughton Gifford and Holt Scouts - replacement of remainder of tents.</b>  <b>Awarded £1,200</b>  <i>The grant meets the 2015/16 grants criteria.</i></p> <p><b>Decision</b>  <b>West Wiltshire Model Railway Circle - new ceiling door electricity toilet to create clubroom awarded £2,286.75</b>  <i>The grant meets the 2015/16 grants criteria.</i></p> <p><b>Decision</b>  <b>Atworth Parish Council - Atworth Village Flood Equipment Store awarded £750.00</b>  <i>The grant meets the 2015/16 grants criteria.</i></p> <p><b>Decision</b>  <b>Poulshot Ladies Club - Poulshot Jubilee Tapestry awarded £300.00</b>  <i>The grant meets the 2015/16 grants criteria.</i></p> <p>Councillor Led Initiatives</p> <p><b>Councillor: Cllr Roy While</b>  <b>Project: Casual play activity space, shrub planting, Bowerhill MUGGA – awarded a maximum of £2,500</b></p>
13	<p><u>Any Other Items of Public Concern</u></p> <p>Concerns were raised re cars being parked at the entrance to the grounds of Melksham House causing an obstruction.</p> <p>Concerns were also raised re the lack of lights along the swimming pool wall in the grounds of Melksham House.</p> <p>Both concerns were noted by the Area Board.</p>
14	<p><u>Next Meeting</u></p> <ul style="list-style-type: none"> <li>• Wednesday 18 November 2015 – Seend Community Centre.</li> </ul>
15	<p><u>Close</u></p>



**Report to** Melksham Area Board  
**Date of meeting** 12<sup>th</sup> November 2015  
**Title of report** Youth Grant Funding

**Purpose of the Report:**

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
109 – Genshin Kia School of Martial arts	£1930.00	£1930.00
137 – Wiltshire Youth Canoe Club	£3850.00	£3000.00
163 – Bowerhill Scout Group	£4857.40	£1594.00
194 – Young Melksham	£12350.00	£10850.00

**1. Background**

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

**3. Environmental & Community Implications**

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure.

**5. Legal Implications**

There are no specific legal implications related to this report.

**6. Human Resources Implications**

There are no specific human resources implications related to this report.

**7. Equality and Inclusion Implications**

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

**8. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

**9. Applications for consideration**

Application ID	Applicant	Project Proposal	Requested
ID 109	Genshin Kia School of Martial arts	£1930.00	£1930.00
<p><b>Project description</b></p> <p>We are looking to set up a weekly self-defence aimed at 13-19 which will focus on anti-bullying, building self-esteem and helping participants to build social awareness. The aim will be to develop young leaders to facilitate the classes. The club is entirely run by volunteers and we aim to cater for a range of abilities and needs. Lots of our users would fall into the category of at risk of offending and low income</p>			
<p><b>Recommendation of the Local Youth Network Management Group</b></p> <p>That the application meets the grant criteria and is approved for the amount of <b>£1930.00</b>, subject to the following conditions:</p> <p>The money is deployed in accordance with the grant information supplied.</p> <p><a href="http://portal.wiltshire.gov.uk/areaboard_grants/yp_pa_grant_detail.php?gid=109">http://portal.wiltshire.gov.uk/areaboard_grants/yp_pa_grant_detail.php?gid=109</a></p>			

Application ID	Applicant	Project Proposal	Requested
137	Wiltshire Youth Canoe Club	£7820.00	£3850.00
<p><b>Project description</b> Working with local schools, Charities, Wiltshire Council and any organisations involved with young people. To target disengaged and disabled youths to become involved in kayaking at Wiltshire Youth Canoe Club</p>			
<p><b>Recommendation of the Local Youth Network Management Group</b> That the application meets the grant criteria and is approved for the amount of <b>£3000.00</b>, subject to the following conditions:</p> <p>The funding is deployed for use on building works in order that the WYCC complies with its legal obligation under the disabilities and equalities Act's. As no hard data was supplied in relation to young people who attend the club directly from the Melksham Community Area. It was felt that if this information was supplied in future applications, then it would strengthen the clubs possibility for future funding.</p> <p><a href="http://portal.wiltshire.gov.uk/areaboard_grants/yp_pa_grant_detail.php?gid=137">http://portal.wiltshire.gov.uk/areaboard_grants/yp_pa_grant_detail.php?gid=137</a></p>			

Application ID	Applicant	Project Proposal	Requested
ID 163	1 <sup>st</sup> Bowerhill Scouts	£4857.40	£4857.40
<p><b>Project description</b> Bowerhill Scouts want to challenge the Young people further and open Scouting to more people. Since our first grant in 2013 numbers have grown from 50 to over 70 across the sections. To help support those with lower incomes we intend to create a Ring-Fenced bursary from which financial support can be requested from the Exec by leaders in order to provide scouting for all. We also seek funds for permit qualifications to offer new experiences and for kit for the Explorers River Avon expedition. Finally we are asking for funding to purchase a stock of branded items for fundraising</p>			
<p><b>Recommendation of the Local Youth Network Management Group</b> That some elements of the application meet the grant criteria and therefore it is approved for the amount of <b>£1594.00</b>, subject to the following conditions:</p>			

The figure recommended covers all the training costs applied for;

£1000.00 of the bursary request - this will be given on sight of the clubs bursary policy. Once the club can supply data on how the bursary was used the LYN MG felt that this would strengthen the clubs position for future bursary grants.

The LYN MG felt that the financial request for Kayaks and associated equipment needed further exploration Primarily:

Are there other organisations in the community groups that this equipment could be borrowed from or could an agreement be reached with WYCC on the use of their Kayaks?

Mr Whiffing will be invited to a LYN MG to discuss these questions.

[http://portal.wiltshire.gov.uk/areaboard\\_grants/yp\\_pa\\_grant\\_detail.php?gid=163](http://portal.wiltshire.gov.uk/areaboard_grants/yp_pa_grant_detail.php?gid=163)

Application ID	Applicant	Project Proposal	Requested
ID 194	Young Melksham	£12350.00	£12350.00
<b>Project description</b> Young Melksham has secured a two year lease on Canberra. Our aim is to deliver a youth work provision from the centre 2 evenings per week. Also, one evening a week in a satellite club located at Bowerhill. We will also use the centre as a base for outreach work within the parishes of Melksham Community Area. The centre also gives us the opportunity to provide holiday activities for young people due to its size and scope, as well as drop-in sessions we'll also be providing qualified counselling and delivery of separate advice sessions where young people can get target advice on employment - CV writing mock interview skills drug/alcohol and sexual health.			
<b>Recommendation of the Local Youth Network Management Group</b> That the application meets the grant criteria and is approved for the amount of <b>£10850.00</b> , subject to the following conditions:  The money is deployed in accordance with the grant information supplied.  The LYN MG removed £1500.00 counselling funding, until the need and impact could be measured at the new premises.  <a href="http://portal.wiltshire.gov.uk/areaboard_grants/yp_pa_grant_detail.php?gid=194">http://portal.wiltshire.gov.uk/areaboard_grants/yp_pa_grant_detail.php?gid=194</a>			

No unpublished documents have been relied upon in the preparation of this report

**Report Author**      Name, Ceri Evans – Community Youth Officer  
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## Melksham Community Area Transport Group 01/10/2015

Report Author: Georgia Tanner

Present: Cllr Roy While, Cllr Pat Aves, Cllr Terry Chivers, Cllr Jon Hubbard, Cllr David Pollitt, Kevin Fielding, Mark Stansby, Laura Gosling, Spencer Drinkwater, Alan Baines, Andy Cadwallader, Effie Gale- Sides, Georgia Tanner

	Item	Update	Actions and recommendations	Who	Priority Level
1.	<b>Apologies</b>	Apologies from Cllr Jonathon Seed, Rhys Schell			
2.	<b>Notes of last meeting</b>	The minutes of the previous meeting held on May 2015 were circulated.	Agreed		
3.	<b>Finance Update</b>				
	Final account for 2014 / 15 confirmed at £13,153.32 to be carried forward. Funds currently available = £18,419.32				
4.	<b>Current/Ongoing Schemes</b>				
a)	Bowerhill, Lancaster Rd (near Valldata) – Pedestrian crossing facility	No further action	.		
b)	Seend High St – Traffic management features at narrow section	Successful bid for substantive funding.	To install electronic signs	Mark Stansby	
c)	Melksham various roads – new bus shelters at	Town council funded- Land transfer issues with legal			

	Gloucester Square / Blackmore Rd, Snowberry Lane and Semington Rd / Longford Rd				
d)	Bowerhill Hurricane Rd to Grasmere – Footway link	Detailed design underway		Mark Stansby	
e)	Melksham Blackmore Rd to Malvern Close – Footway link	Detailed design underway		Mark Stansby	
f)	Melksham Kenilworth Estate – 20mph speed limit	Advert notice being prepared waiting to be advertised		Mark Stansby	
g)	Keevil main street - Handrails	Two quotes obtained. £945 for galvanised key clamp rails. £1280 for ornamental black hand rails. Area Board have agreed 1/3 contribution.of approx £430. Parish and CATG to share remainder	Highways to install	Mark Stansby	
h)					
<b>5</b>	<b>New issues submitted to CATG</b>				
a)	Request for footpath between Tower Road to Devonshire Place Area Board issue no 3715 <a href="http://thematrix.wiltshire.council/area_board/issue_overview.php?id=3715">http://thematrix.wiltshire.council/area_board/issue_overview.php?id=3715</a>	Town council approved and agreed to pay 1/3 towards, Mark is unsure of previous estimate of £7000	To add to list of Schemes and complete design and estimate.	Mark Stansby	
b)	Request for street lights, Sandridge common Area Board issue no 3842	Street lights cost £2500+ each	<ol style="list-style-type: none"> <li>1. Refer this back to the Parish</li> <li>2. Express concerns on</li> </ol>	<ol style="list-style-type: none"> <li>1. Rhys Schell</li> <li>2. Local</li> </ol>	

	<a href="http://thetmatrix.wiltshire.co.uncil/area_board/issue_overview.php?id=3842">http://thetmatrix.wiltshire.co.uncil/area_board/issue_overview.php?id=3842</a>		sections 106's via paper form	Members	
c)	Request for drop kerbs, Corsham Rd Whitley Area Board issue no 3843 <a href="http://thetmatrix.wiltshire.co.uncil/area_board/issue_overview.php?id=3843">http://thetmatrix.wiltshire.co.uncil/area_board/issue_overview.php?id=3843</a>	Costs £1500	To recommend to the Area Board that this project be prioritised and to award a grant of £500 and to approve £500 from CATG funds. The parish Council have agreed to fund the remaining 1/3.	Cllr Roy White	
d)	Request for handrail, Keevil Main St Area Board issue no 3852 <a href="http://thetmatrix.wiltshire.co.uncil/area_board/issue_overview.php?id=3852">http://thetmatrix.wiltshire.co.uncil/area_board/issue_overview.php?id=3852</a>	This issue has been moved to the active Scheme list.			
e)	Request for safe route to new school (Forest & Sandridge) Area Board issue no 3889 <a href="http://thetmatrix.wiltshire.co.uncil/area_board/issue_overview.php?id=3889">http://thetmatrix.wiltshire.co.uncil/area_board/issue_overview.php?id=3889</a>	Completed	<b>To recommend to the Area Board that this Issue be closed.</b>	Cllr Roy White	
f)	Replacement of bus shelter outside United Reform Church Area Board issue no 3895 <a href="http://thetmatrix.wiltshire.co.uncil/area_board/issue_overview.php?id=3895">http://thetmatrix.wiltshire.co.uncil/area_board/issue_overview.php?id=3895</a>	Asbestos check being carried out		Mark Stansby	

g)	Request for signs St Mary, Broughton Gifford Area Board issue no 3900 <a href="http://thematrix.wiltshire.co.uk/area_board/issue_overview.php?id=3900">http://thematrix.wiltshire.co.uk/area_board/issue_overview.php?id=3900</a>	Agreed to replace signs	Chase Mary Jarvis of relocation of signs	Cllr Terry Chivers	
h)	Request for signage, muddy roads Area Board issue no 3902 <a href="http://thematrix.wiltshire.co.uk/area_board/issue_overview.php?id=3902">http://thematrix.wiltshire.co.uk/area_board/issue_overview.php?id=3902</a>	Parish Council to liaise with farmer who owns this land	<b>To recommend to the Area Board that this Issue be closed.</b>	Cllr Roy White	
i)	Request for signage, horses/ponies Area Board issue no 3903 <a href="http://thematrix.wiltshire.co.uk/area_board/issue_overview.php?id=3903">http://thematrix.wiltshire.co.uk/area_board/issue_overview.php?id=3903</a>	No further contact from Parish Council.	<b>To recommend to the Area Board that this Issue be closed.</b>	Cllr Roy White	
j)	Problems with no right turn Church St, Melksham Area Board issue no 3945 <a href="http://thematrix.wiltshire.co.uk/area_board/issue_overview.php?id=3945">http://thematrix.wiltshire.co.uk/area_board/issue_overview.php?id=3945</a>	No further action supported.	<b>To recommend to the Area Board that this Issue be closed.</b>	Cllr Roy White	
k)	Atworth Bath Rd improvements to zebra crossing Area Board issue no 3991 <a href="http://thematrix.wiltshire.co.uk/area_board/issue_overview.php?id=3991">http://thematrix.wiltshire.co.uk/area_board/issue_overview.php?id=3991</a>	Parish council contributing £3000- Halos cost around £4500 installed (£6500 for total scheme)	To recommend to the Area Board that this project be prioritised and to award a grant of £1,750 and to approve £1,750 from CATG funds. The parish Council have agreed to	Cllr Roy White	

	<a href="http://thematrix.wiltshire.co.uk/uncil/area_board/issue_overview.php?id=3991">uncil/area_board/issue_overview.php?id=3991</a>		fund the remaining £3,000.		
l)	Traffic issues Ashton Common Area Board issue no 4044 <a href="http://thematrix.wiltshire.co.uk/uncil/area_board/issue_overview.php?id=4044">http://thematrix.wiltshire.co.uk/uncil/area_board/issue_overview.php?id=4044</a>	Awaiting Metro count results		Highways	
m)	Driving on pavements in Bowmans Court Area Board issue no 4047 <a href="http://thematrix.wiltshire.co.uk/uncil/area_board/issue_overview.php?id=4047">http://thematrix.wiltshire.co.uk/uncil/area_board/issue_overview.php?id=4047</a>	Highways have inspected the site. £500 for 1 bollard	To recommend to the Area Board that this project be prioritised and to approve £500 from CATG funds.	Cllr Roy While	
n)	Dangerous crossing on Sandridge Road Area Board issue no 4127 <a href="http://thematrix.wiltshire.co.uk/uncil/area_board/issue_overview.php?id=4127">http://thematrix.wiltshire.co.uk/uncil/area_board/issue_overview.php?id=4127</a>	Actively trying to replace lollipop lady	To be discussed further with Sandridge Schools business manager (Send to town council for 1/3 of an advisory crossing, approx £3,000 in total)	Pat Aves	
o)	No cycling signage at Berkshire Green Area Board issue no 4158 <a href="http://thematrix.wiltshire.co.uk/uncil/area_board/issue_overview.php?id=4158">http://thematrix.wiltshire.co.uk/uncil/area_board/issue_overview.php?id=4158</a>	No cycling signs require a legal Order. Highways suggest cyclists dismount signs and review of cycle direction signs.	To recommend to the Area Board that this project be prioritised and to approve £1,000 from CATG funds.	Cllr Roy While	
p)	Melksham station board and signage improvements Area Board issue no 4166	Highways have inspected the station and found a notice board in situ. There are signs to direct pedestrians to and from	To recommend to the Area Board that this project be prioritised and to approve £500 from CATG funds.	Cllr Roy While	

	<a href="http://thematrix.wiltshire.co.uncil/area_board/issue_overview.php?id=4166">http://thematrix.wiltshire.co.uncil/area_board/issue_overview.php?id=4166</a>	the station but these are in poor condition. £500 to fix (CATG to fund). Highways to look at signs with time and distance included.			
q)	Request for dropped kerbs from DeHavilland Place Area Board issue no 4182 <a href="http://thematrix.wiltshire.co.uncil/area_board/issue_overview.php?id=4182">http://thematrix.wiltshire.co.uncil/area_board/issue_overview.php?id=4182</a>	Parish have supported £1200 parish to fund 1/3 and CATG and Area Board to fund 1/3	To recommend to the Area Board that this project be prioritised and to award a grant of £400 and to approve £400 from CATG funds. The parish Council have agreed to fund the remaining £400.	Cllr Roy While	
r)	Request for additional parking in Dorset Crescent Area Board issue no 4194 <a href="http://thematrix.wiltshire.co.uncil/area_board/issue_overview.php?id=4194">http://thematrix.wiltshire.co.uncil/area_board/issue_overview.php?id=4194</a>	This is on Sellwood land and not a CATG issue	Send this issue off to Sellwood and to advise Jon Hubbard of who submitted this issue	David Holker/ Rhys Schell	
<b>6.</b>	<b>Other agenda items</b>				
a)	Petition for the introduction of road markings at the exit of Marigold close to Sweetbriar Road.		Jon Hubbard not supportive of this and Town Council wish to follow Highways recommendation not to provide give way lines. ACTION: Highways to write to Petition Organiser to inform him of this decision.	Mark Stansby	

b)	Councillor Briefing Note 250 - Protocol for Dealing with Freight Management Requests	Decision needs to made at next meeting on freight management Spencer and Laura to present at next meeting		
7.	<b>AOB</b>			
	Townsend farm roundabout- 3630 & 3605 road markings being looked at and Issues closed due to being taken on. Yellow box markings are not permitted but white Keep Clear markings seem to work ok at Farmers Roundabout. (hopefully done by this financial year)		Highways	
8.	<b>Date of Next Meeting</b>			
	14 <sup>th</sup> January 2016 Melksham Fire Station	Agreed	GT	

## 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

3. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of **£18,419.32 less new commitments of £4650 giving £13,769.32**

## 4. Legal Implications

4.1. There are no specific legal implications related to this report.

**5. HR Implications**

5.1. There are no specific HR implications related to this report.

**6. Equality and Inclusion Implications**

The schemes recommended to the Area Board will improve road safety for all users of the highway.

**7. Safeguarding implications**

There are no specific implications related to this report

**8. Recommendations**

To approve the recommendations and expenditure as outlined above

DRAFT

## **PROPOSALS FOR THE APPOINTMENT OF COMMUNITY CHAMPIONS FOR OLDER PEOPLE AND CARERS**

### **Background:**

The Council wishes to encourage Area Boards to identify champions in each of the county's community areas who will have a key role in representing the views of older people and carers at both a local and county wide level. A sum of £1000 has been identified for each community area for this purpose, should area boards wish to take up this suggestion.

Champions will talk and seek the views of older people or carers in their local communities on matters related to services provided by the Council or NHS and represent these views at area boards.

They will work with area boards and local voluntary groups to encourage joint working and share experience to help new local groups set up.

A champion can be an individual or a group who can represent the views of older people or carers in their area and who will already have contact with older people or carers.

Champions will be able to advocate for older people or carers and be a focal point for identifying what service improvements or developments are required.

They will link with and report to the Community Engagement Manager.

Each Area Board will have an annual budget of £1000. Reasonable expenses for the Champions will be met from this budget with approval being authorised by the Community Engagement Manager

### **Benefits to area boards of having champions:**

Champions will talk to older people or carers to obtain their views about services. They will represent these views at Area Board meetings or other meetings as requested and discuss with the Council and CCG Commissioners the priorities for older people or carers and work with them on service improvements and developments.

The main duties of Champions will be:

- I. To talk with and seek the views of older people or carers in local communities on matters related to services provided by the Council or NHS.

- II. To provide a focus for the exchange of views and information between older people or carers and the Council's adult care and housing services.
- III. To attend meetings at the request of the Area Board and occasionally the Council.
- IV. To work with the Area Boards on service improvements and developments to meet the needs of people in community areas.
- V. To attend area boards to report back on older people and carers issues.
- VI. To attend meetings with other champions and the Council

**If area boards wish to proceed with identifying a champion:**

It is suggested that area boards seek nominations from their communities and appoint the champions at an area board in the autumn.

## Melksham Community Area Board

November 2015



### Neighbourhood Policing

Sergeant:	James Williams
Town Centre:	PC Kane Fulbrook-Smith PCSO Rose Baldock PCSO Janet Gould
Rural North:	PC Barry Dalton PCSO Maggie Ledbury
Rural South:	PC Emily Thomas PCSO Helen Wilson

Wiltshire Police has seen movement through out the local management team. Inspector Armstrong has moved to a position within Custody. Inspector Nick Mawson is now the Sector Inspector with the responsibility for Melksham Devizes Marlborough and Pewsey.

### Current Priorities:

The current priorities for my team in Melksham are:

Anti social and Criminal behaviour attributed to Loxley Close and Ingram Road.

Local residents in Loxley Close and Ingram Road have highlighted problems caused by individuals in those areas. We have been working alongside partner agencies to reduce the impact these individuals are having on the community.

To date two acceptable behaviour contracts have been signed by those concerned. In addition there have been 143 actions completed including 39 patrols of Ingram Road and 42 parols of Loxley Close. Our work continues to focus on preventing the behaviour and dealing positively with any criminal activity. Residents have commented that this work has had a positive effect and we will continue to target these individuals to resolve the issue.

### NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

Visit the website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

## **Local Issues and crime:**

All the Incidents mentioned below were reported between 01/09/2015 and 01/11/2015

**Theft** - 72 Offences in total of note;

There have been 25 shoplifting offences.

There have been two thefts of Diesel reported. With winter on its way people will also be topping up heating oil. This could provide opportunities for thieves. Please secure your tanks.

There has been a theft of Staddle Stones from Poulshot. Staddlestones have been targeted by thieves in other parts of the county.

Once again we have seen thefts of unattended items from public houses such as wallets and mobile phones.

**Violent Crime** -78 Offences in total

44 private space violence

34 Public space violence.

Of the 34 offences recorded as public space violence only four relate to the night time economy.

We have received reports of threatening behaviour towards Road workers who are working on Spa Road. We have also received complaints of tempers flaring during school drop off/ pick up at the new Forest and Sandridge School. Whilst being held up in traffic is frustrating it is never an excuse for violent or threatening behaviour. We have liaised with the school and Wiltshire County Highways. Once the construction of the Water Meadow public house and the shops on Cransebill Road has been completed the congestion in the area should subside. In the mean time parents of the school children and residents must show patience and tolerance.

**Burglary** - 18 Offences in total.

Five Dwelling Burglaries there are no direct links between these offences items targeted include jewellery and cash. Two attempted Burglaries where damage has been found to doors.

There have been 11 non dwelling burglaries. The snowberry lane site for the new Rugby and Football club was targeted on the 30<sup>th</sup> of October. An insecure container was entered and keys taken for construction equipment. The equipment was then driven around the site causing damage.

The Solar farm at Sandridge has been targeted with Diesel and copper wire and specialist tools stolen to the value of £13,000. This site now has security on site 24hrs a day.

**Criminal Damage** - 34 Offences in total

There is no pattern surrounding the damage reported.

**Antisocial Behaviour** - 37 reports of antisocial behaviour in total.

The majority of the reports being classed as personal whereby victims are complaining of individuals behaviour e.g Ex partner texting them.

Two reports of eggs thrown at houses but these were not linked to Halloween.

Report to police, or via Crime stoppers, any information you have or any concerns or suspicions about anyone involved in criminality.

- Secure your property
- Mark your property
- Record details of identifiable property and/or take photos of you belongings.

The website [www.immobilise.com](http://www.immobilise.com) can be used to record these details and may even prevent offenders taking the item in the first place.

### **Other news**

PCSO Janet Gould has received a letter of appreciation from Suptintendant Chamings. PCSO Gould recognised two males who were wanted for a number of offences in Melksham Town centre. She kept both in sight whilst being carefull not to alert them to her presence. Officers attended the location. As officers approached the males both attempted to conceal themselves one climbing onto the roof of a nearby building. PCSO Gould was able to direct officers to the locations of the males who were apprehended both were charged with offences and are awaiting trial.

We Have promoted our “No trick or treat here” campaign again this year. I am pleased to say that Halloween was enjoyed in a good spirit and we had no complaints of ghastly behaviour. This is the second year in a row that the local children have enjoyed a trouble free Halloween. This is a great credit to the young people of Melksham.

Community Speed watch are hoping to set up a new scheme in Poulshot.

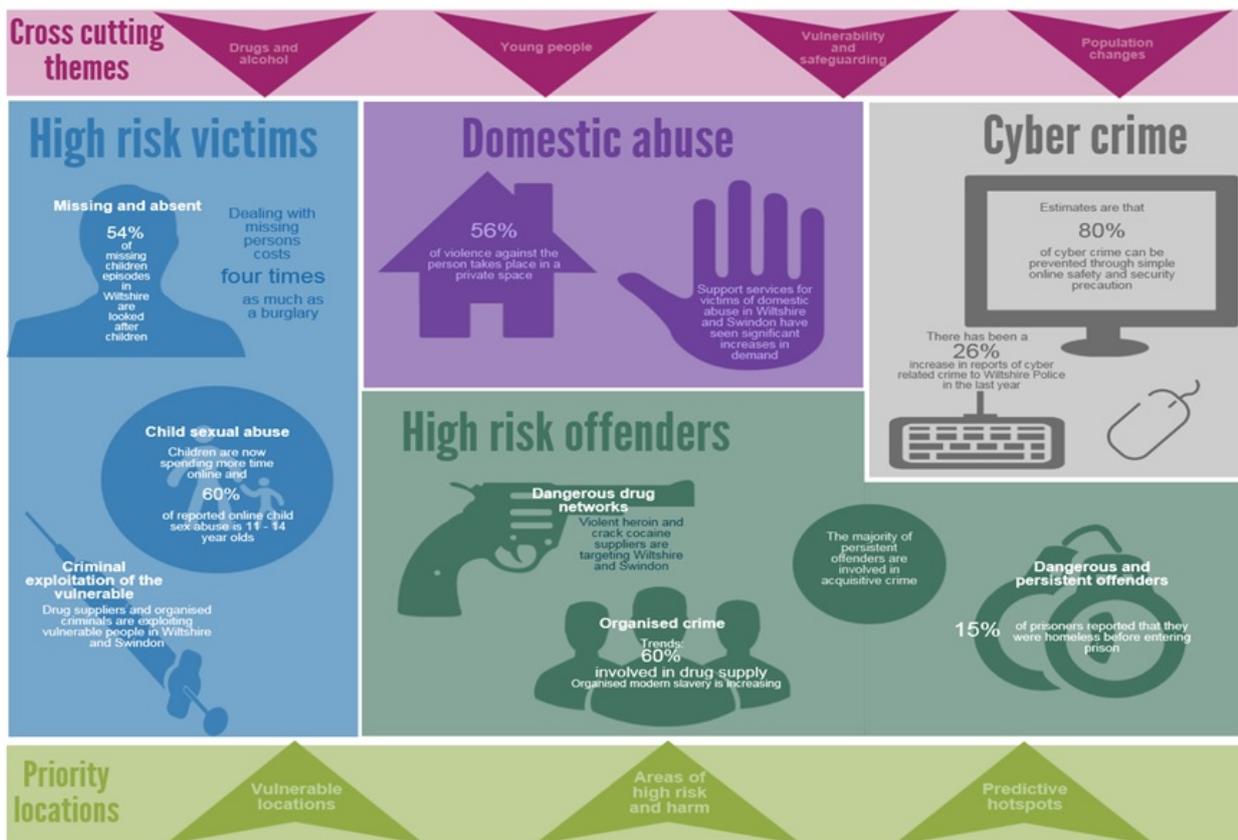
PCSO Helen Wilson has been working hard to initiate a new scheme in Semington where instead of targeting speeding motorists they will target those that contravene the No through road. The working title for this scheme is No Through Road Watch. Details of offending vehicles will be collected by volunteers and letters sent to Registered Keepers. Repeat offenders will be targeted. It has been modelled on the success of Community Speed Watch.

### **Up Coming Changes**

You may have heard that Trowbridge and Warminster Policing areas have been piloting a new Community Policing model. It has been decided that this pilot will be extended to cover Melksham and the surrounding area. Exactly what this will mean is yet to be fully decided and is subject of current planning discussions.

You will also see a change to the structure of future Police reports to the Area Board. Subsequent reports will focus on the Wiltshire Police Control Strategy which describes the current and emerging threats that are of greatest impact to Wiltshire’s communities. It is set annually following the analysis of all threats, harms and risks (see below).

# Wiltshire Police Control Strategy



Melksham NPT focus on High risk offenders by assisting with offender management.

High Risk victims include Domestic violence victims, Vulnerable victims and Safeguarding issues relating to children. Concerns are regularly highlighted to the relevant departments within Wiltshire Police. In addition we are present at many multi agency meetings and work closely with partner agencies.

Cyber Crime is one area we will be focusing on in the coming months with school visits booked to explain to local children how to stay safe on line and avoid online bullying.

**Nick Mawson**  
Sector Inspector,  
Devizes Melksham Pewsey Marlborough



## **Wiltshire Fire & Rescue Service**

### **Briefing for Community Area Board & Localities November 2015**

#### **Fire & Rescue Service confirms move to community campus in April 2016**

The new Dorset & Wiltshire Fire and Rescue Service will occupy part of the Five Rivers Community Campus in Salisbury, following the signing of a lease with owners Wiltshire Council.

The campus will be home to the Service's 'strategic hub', providing:

- A central workplace for its management team and some support functions;
- A number of flexible working options for the new Service personnel, as part of the wider approach to working across Wiltshire and Dorset; and
- A meeting place for teams, departments and the new Fire Authority.

Darran Gunter, Chief Fire Officer (Designate) for Dorset & Wiltshire Fire and Rescue Service, said: "Since we started on the road to combination, we have been clear that we would need some sort of central 'hub' in the Salisbury area to serve the new organisation. We are delighted to have reached agreement with Wiltshire Council over the use of Five Rivers, and we can now focus on getting the accommodation ready for 1 April 2016, when the new Service comes into being."

He added: "The costs of establishing the new hub are being met from a Transformation Grant from the Government, which is also covering other set-up costs such as consolidating our ICT systems. It is important to state that the hub is not a new headquarters; we want to change the way that we work, to reflect how we will have staff across two counties, and that means moving away from the traditional structures of the past."

Alongside work to progress the new Salisbury hub, a detailed review of the whole Service estate across Wiltshire and Dorset is underway. As such, no decisions have yet been made about the long-term futures of any existing premises.

Mr Gunter said: "It is important to emphasise that we are still in the process of determining which members of staff might be relocated to Salisbury from other parts of Wiltshire and Dorset. It is not a case of just moving a set of offices from one place to another. As the new organisational structure is agreed, it will become clear which functions will need to be based at the hub and where we will be able to explore alternative ways of working, such home working or focused team office days."

## **Stay safe this Bonfire Night**

With Bonfire Night fast approaching, Wiltshire Fire & Rescue Service is warning people not to take risks with fireworks.

While most people treat fireworks with respect, a small minority treat them as toys and forget that they are actually explosives. To stay safe this Bonfire Night, always remember the following advice:

- Keep pets indoors and ensure that children are kept safe.
- Make sure that fireworks are kept in a closed box and use them one at a time.
- Read and follow the instructions on each firework, using a torch if necessary.
- Light the firework at arm's length with a taper and stand well back.
- Keep naked flames, including cigarettes, away from fireworks.
- Never return to a firework once it has been lit.
- Don't put fireworks in pockets and never throw them.
- Direct any rocket fireworks well away from spectators. Be particularly careful if you are anywhere near thatched properties.
- Never put fireworks, even those which are fully spent, on a bonfire.
- Safely dispose of fully spent fireworks.
- Soak misfired or partly spent fireworks in a container of water in an area where they cannot be tampered with (preferably away from the display site) and contact the manufacturer or supplier for advice on disposal.

Bonfires present additional hazards so, if you must light a bonfire in connection with a fireworks display:

- Site well away from houses, garages, sheds, fences, overhead cables, trees and shrubs, and always away from fireworks.
- Before lighting the fire, check that no pets or children are hiding inside it.
- Build the stack so that it is stable and will not collapse outwards or to one side.
- Never use flammable liquids such as paraffin or petrol to light the fire.
- Don't burn foam-filled furniture, aerosols, paint tins or bottles.
- Keep everyone away from the fire, especially children, who must be supervised all the time.
- In case of emergency, keep buckets of water, the garden hose or a fire extinguisher ready.
- Pour water on the embers before leaving the bonfire.

For further safety advice in the run-up to fireworks night, visit [www.wiltsfire.gov.uk/safetyoutdoors](http://www.wiltsfire.gov.uk/safetyoutdoors)

**For the latest up-to-date information on fires; operational incidents and community safety advice visit <http://www.wiltsfire.gov.uk>**

Michael FRANKLIN

Partnerships & Community Engagement Manager (Wiltshire Council area)

November 2015

**NOT PROTECTIVELY MARKED**

**NOT PROTECTIVELY MARKED**



## ***Update for the Melksham Area Board Meeting***

**Update From:** .....Melksham Town Council.....

**Date of Area Board Meeting:** *18 November 2015*

### **Headlines/Key Issues:**

- **Amenity provision**

Given the change in service provision by Wiltshire Council with regard to various amenities in the town, Melksham Town Council are seeking a meeting with Wiltshire Council to discuss the possibility of an asset transfer of these important services which are used and enjoyed by the whole community.

- **Britain in Bloom South West**

Melksham achieved a Silver Gilt award against stiff competition at the Britain in Bloom Presentation in Dartmouth on 24 September 2015.

The Melksham Britain in Bloom South West Group held it's AGM on 3 November and agreed to enter Melksham again next year.

If you would like to help with next year's entry please contact Miriam Zaccarelli at the Town Hall.

- **Lackham College**

Melksham Town Council are collaborating with Lackham College students to help with their project work. A group of students have undertaken various tasks in the town, including improvements to the Prince of Wales Gardens, the Factory Shop area and are currently helping with improvements to the footpath at St Michael & All Angels Church.

- **Civic Award Nominations**

Melksham Town Council are currently seeking nominations for Civic Awards, There are various awards:

Community Award - this can be for an individual who has, in the course of the year and through their activities, furthered the welfare and/or improved the quality of life of Melksham people.

Achievement Award – To be awarded to any individual or team who has excelled within their field either by a significant winning achievement or by a significant improvement in their skills and personal achievement and development.

Enhancing Melksham award – To be awarded to any person, company or organisation who has completed a project, which has improved the physical environment of the Town.

Winners will be presented with their awards at the Mayor's Reception on 14 March 2015.

For further information please contact Lorraine McRandle at the Town Hall.

## **Projects:**

- **Flood Plan**

Melksham Town's flood plan is currently being prepared. The group involved in drawing up the plan are currently seeking Flood Wardens to help in a flooding emergency. If you can help please contact Miriam Zaccarelli at the Town Hall.

- **Time Credits**

This scheme has been running in Melksham for a year and over 356 credits given to 146 people who have helped volunteer for Tidy Town Days, Churchyard challenges, South West in Bloom activities, the Food and River Festival and many more events and activities.

Time credits can be spent at cinema showings at the Assembly Hall or to hire a DVD from the Library.

For further information please contact Miriam Zaccarelli at the Town Hall.

- **Lewington Close Play Area**

Melksham Town Council have agreed to take over responsibility for Lewington Close play area, which will be built shortly following a Section 106 arrangement with the developer of further housing in this area.

**Future Events/Dates for the Diary:**

- Xmas Lights Switch on/Xmas Fayre – 5 December

Signed: .....Steve Gray.....

Dated: .....6 November 2015.....



## ***Update for Melksham Area Board***

<b>Name of Parish/Town Council</b>	<b>Melksham Without Parish Council</b>
<b>Date of Area Board Meeting</b>	18 November 2015

## Update for Melksham Area Board

### Headlines/Key successes

- **Official opening of new Pavilion at Queen Elizabeth II Diamond Jubilee Sports Field at Bowerhill on Saturday 19<sup>th</sup> September, by the Lord Lieutenant Mrs Sarah Troughton.** Refreshments were provided by Gompels and served by Bowerhill Ladies Group. Herman Miller representatives were in attendance and everyone enjoyed watching the Melksham Town youth games played that morning to mark the opening. A consultation event was also held with local groups from the Melksham Neighbourhood Plan, Community Speed Watch, BRAG (Bowerhill Residents Action Group), Neighbourhood Police Team and Neighbourhood Watch. The Melksham Youth Officer was also on hand to consult with youngsters on what they would like to see from the new youth club to open in the Pavilion facilities after Christmas.



- **CPRE Best Kept Village results:** The results are in for the CPRE Best Kept Village Competition. In the first round (West Wiltshire) Bowerhill came first in the Large Village Category and Shaw first in the Medium Village Category; with Beanacre 3<sup>rd</sup>, Whitley 4<sup>th</sup> and Berryfield 8<sup>th</sup>. Bowerhill and Shaw were then judged against villages in the whole county where Bowerhill came 4<sup>th</sup> and Shaw was placed 2<sup>nd</sup>.
- **Parliament Week (w/c 16<sup>th</sup> November):** Parliament Week is a programme of events and activities that connects people with Parliament and democracy in the UK. The Parish Council want to connect with the younger generation and this week are visiting all the primary schools in the Parish (Forest & Sandridge, Shaw and Bowerhill) and meeting with pupils, particularly the School Councils.
- **Community Resilience:** CAWS (Community Action: Whitley & Shaw) have assisted the flood wardens with their community resilience plan and have now purchased equipment to enhance the sandbags provided by Wiltshire Council. There are now generators, pumps, camp beds etc stored in the village in case of another flood. Grant funding was provided by SSE.

## ***Update for Melksham Area Board***

### **Projects**

- **Defibrilators:** The project to install 7 defibrilators across the Parish is ongoing, with sites identified in Berryfield, Beanacre, Bowerhill (x2), Shaw, Whitley and in the retail area of the East of Melksham housing development.
- 
- **Tree Planting:** The Parish Council have been provided with 100+ trees from the Woodland Trust, these have been planted on Sunday 15<sup>th</sup> November. A real community effort with the planting being done by Councillors, staff, BRAG, ATC and the chance for youngsters to come along and plant trees and earn time credits.
- 

### **Forthcoming events/Diary dates**

- **CAWS Christmas Cracker:** Following their successful BBQ event in July, on the 3rd December CAWS (Community Action: Whitley and Shaw) will be holding an auction at the Pear Tree Inn to raise money for holding future community events in 2016.
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Signed: Teresa Strange, Clerk, Melksham Without Parish Council

Date: 2<sup>nd</sup> November 2015



<b>Report to</b>	Melksham Area Board
<b>Date of Meeting</b>	18/11/2015
<b>Title of Report</b>	Community Area Grant funding

<b>Area Board Grants Budget</b>			
Opening balance 2015/16	Spend to date	Current balance	Balance if all grants are agreed in November 2015
£56,673.00	£40,538.00	£16,134.00	£6,248.00

**Purpose of the report:**

To consider the applications for funding listed below

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> YMCA Green Shoots Nursery, part of Bath YMCA <b>Project Title:</b> YMCA Little Fir Tree Nursery electronic assessment project  <a href="#">View full application</a>	£1495.00
<b>Applicant:</b> Young Melksham <b>Project Title:</b> Re-equip Canberra Youth Centre  <a href="#">View full application</a>	£600.00
<b>Applicant:</b> Seend Trust and Community Centre <b>Project Title:</b> Seend Community Centre Backstage and Storage Extension  <a href="#">View full application</a>	£5000.00
<b>Applicant:</b> West Wiltshire Multi Faith Forum <b>Project Title:</b> ESOL classes for women in Melksham  <a href="#">View full application</a>	£844.00
<b>Applicant:</b> Bloom in Melksham <b>Project Title:</b> Closed churchyard path  <a href="#">View full application</a>	£950.00

<p><b>Applicant:</b> Poulshot Village Trust  <b>Project Title:</b> Control of Invasive Plants in Poulshot Green Pond</p> <p><a href="#">View full application</a></p>	<p>£997.00</p>
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### 1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

### 2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

### 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

### 4. Financial Implications

Financial provision had been made to cover this expenditure.

### 5. Legal Implications

There are no specific legal implications related to this report.

### 6. Human Resources Implications

There are no specific human resources implications related to this report.

### 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

### 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">1379</a>	YMCA Green Shoots Nursery, part of Bath YMCA	YMCA Little Fir Tree Nursery electronic assessment project	£1495.00
<p><b>Project Description:</b>            YMCA Little Fir Tree Nursery is in an area of deprivation on the River Mead School site and has a Good Ofsted judgement. This electronic observation and assessment programme will strengthen our parent partnership. Parents will be able to view observations daily and upload significant family events and milestones on their electronic devices. They will be more involved with their children's education from early on and this will greatly benefit children later in school. Children with additional needs will also benefit as we seek early professional help and advice. The system also benefits children whose home language is not English.</p> <p><b>Input from Community Engagement Manager:</b>            The grant application meets the 2015/16 grants criteria.</p>			
<p><b>Proposal</b>            That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">1544</a>	Young Melksham	Re-equip Canberra Youth Centre	£600.00
<p><b>Project Description:</b>            Young Melksham has secured a 2 year lease with Wiltshire Council to re-open Canberra. In order for us to deliver activities and provide facilities for children and young people in the Melksham Community Area we need to equip Canberra with kitchen items and equipment.</p> <p><b>Input from Community Engagement Manager:</b>            The grant application meets the 2015/16 grants criteria.</p>			
<p><b>Proposal</b>            That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">1421</a>	Seend Trust and Community Centre	Seend Community Centre Backstage and Storage Extension	£5000.00
<p><b>Project Description:</b>            To build a backstage lavatory and new storage facility in order to accommodate increased use and equipment for a wide range of activities and groups at the Community Centre.</p>			

<p><b>Input from Community Engagement Manager:</b> The grant application meets the 2015/16 grants criteria.</p>
<p><b>Proposal</b> That the Area Board determines the application.</p>

Application ID	Applicant	Project Proposal	Requested
<a href="#">1520</a>	West Wiltshire Multi Faith Forum	ESOL classes for women in Melksham	£844.00

<p><b>Project Description:</b> The objective of our project are as per below with focus on women living in Melksham. To improve the women’s skill in using English. To give the women a range of contacts within the community. To increase the women’s confidence and reduce their isolation. To enable the women to be more independent and do things for themselves. To increase the chances of them meeting women from other communities. To provide a safe environment where the women can seek and receive support and information. To increase the women’s employability. To help the women to find volunteering placements and opportunities for appropriate training and or further education. The equipment are needed as tools to do presentations To teach listening skills hear words sounds-pronunciation etc.</p> <p><b>Input from Community Engagement Manager:</b> The grant application meets the 2015/16 grants criteria.</p> <p><b>Proposal</b> That the Area Board determines the application.</p>			
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Application ID	Applicant	Project Proposal	Requested
<a href="#">1522</a>	Bloom in Melksham	Closed churchyard path	£950.00

<p><b>Project Description:</b> To reinstate the old path in St Michaels Churchyard. This led from the church to a gate in the wall near the present Bowling Green in the grounds of Melksham House. Lackham students will work with Bloom in Melksham Friends of St Michaels to reinstate this path. When it is finished it will allow easier access to a glorious and little used part of Melksham’s heritage as well as adding a further footpath to the planned Campus.</p> <p><b>Input from Community Engagement Manager:</b> The grant application meets the 2015/16 grants criteria.</p> <p><b>Proposal</b> That the Area Board determines the application.</p>			
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Application ID	Applicant	Project Proposal	Requested
<a href="#">1535</a>	Poulshot Village Trust	Control of Invasive Plants in Poulshot Green Pond	£997.00
<p><b>Project Description:</b>  The Pond in the Village conservation area is accessible to local and wider community adjacent to the recreation area. It is becoming choked by aquatic vegetation including the invasive New Zealand Pygmyweed. This forms a dense carpet in the shallow eastern end of the pond. It threatens to reduce and shade the water and out competes all other vegetation and becoming a poorer environment for wildlife and valuable habitats. The pond has a breeding population of Great Crested Newts. Our aim is to control the growth of the invasive plants and stop it spreading.</p> <p><b>Input from Community Engagement Manager:</b>  The grant application meets the 2015/16 grants criteria.</p>			
<p><b>Proposal</b>  That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

Rhys Schell  
Community Engagement Manager  
01225 716752

[rhys.schell@wiltshire.gov.uk](mailto:rhys.schell@wiltshire.gov.uk)



Grant Applications for Melksham on 18/11/2015

ID	Grant Type	Project Title	Applicant	Amount Required
1379	Community Area Grant	YMCA Little Fir Tree Nursery electronic assessment project	YMCA Green Shoots Nursery, part of Bath YMCA	£1495.00
1544	Community Area Grant	Re-equip Canberra Youth Centre	Young Melksham	£600.00
1421	Community Area Grant	Seend Community Centre Backstage and Storage Extension	Seend Trust and Community Centre	£5000.00
1520	Community Area Grant	ESOL classes for women in Melksham	West Wiltshire Multi Faith Forum	£844.00
1522	Community Area Grant	Closed churchyard path	Bloom in Melksham	£950.00
1535	Community Area Grant	Control of Invasive Plants in Poulshot Green Pond	Poulshot Village Trust	£997.00

ID	Grant Type	Project Title	Applicant	Amount Required
1379	Community Area Grant	YMCA Little Fir Tree Nursery electronic assessment project	YMCA Green Shoots Nursery, part of Bath YMCA	£1495.00

**Submitted:** 17/06/2015 12:02:56

**ID:** 1379

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

YMCA Little Fir Tree Nursery electronic assessment project

**6. Project summary:**

YMCA Little Fir Tree Nursery is in an area of deprivation on the River Mead School site and has a Good Ofsted judgement. This electronic observation and assessment programme will strengthen our parent partnership. Parents will be able to view observations daily and upload significant family events and milestones on their electronic devices. They will be more involved with their children's education from early on and this will greatly benefit children later in school. Children with additional needs will also benefit as we seek early professional help and advice. The system also benefits children whose home language is not English.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN12 7ED

**9. Please tell us which theme(s) your project supports:**

Children & Young People

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2014

**Total Income:**

£247419.00

**Total Expenditure:**

£268833.00

**Surplus/Deficit for the year:**

£21414.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£250.00

**Why can't you fund this project from your reserves:**

We can partly fund this project with a fund-raising amount we have from summer 2015 and we have additional income for deprived children we can put towards the remainder of the 50 share of the cost.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£2990.00		
Total required from Area Board		£1495.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
8 iPads	2552.00			
8 hardware covers	240.00			
Tapestry electronic programme	198.00			
		fund-raising event		250.00
		Reserves		1245.00
<b>Total</b>	<b>£2990</b>			<b>£1495</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

We currently have 97 children attending the nursery and this represents a large number of families in our immediate area of Forest. The families will benefit from an interactive assessment system where children can be safely photographed and recorded for assessment. This is securely loaded onto the internet for parents to comment and add to. Grandparents living away split families and forces families can also view instantaneously and be involved with their children's or grandchildren's education. Ofsted consider this to be a valuable learning tool and parents own communication will be improved too.

**14. How will you monitor this?**

All assessments are shared with parents and schools and parents are invited to comment three times each year. Staff will monitor the outcomes for the children and the quality of the assessments at every stage. We use a tracking system as designated by the local authority and this will also help monitor the effectiveness of the electronic system. We will also monitor the outcomes through appraisal and supervision of staff and feedback from parents. Feedback has been strong in other settings that have used it.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

There is a low annual charge for the software licence of just 20.00 and we will replace the

devices as they need each year after their guarantees expire. The funding and our contribution will cover all of the set-up costs needed.

**16. Is there anything else you think we should know about the project?**

NA

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1544	Community Area Grant	Re-equip Canberra Youth Centre	Young Melksham	£600.00
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**Submitted:** 02/11/2015 13:48:02

**ID:** 1544

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Re-equip Canberra Youth Centre

**6. Project summary:**

Young Melksham has secured a 2 year lease with Wiltshire Council to re-open Canberra. In order for us to deliver activities and provide facilities for children and young people in the Melksham Community Area we need to equip Canberra with kitchen items and equipment.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN12 7NY

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2014

**Total Income:**

£9484.00

**Total Expenditure:**

£22915.00

**Surplus/Deficit for the year:**

£77018.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£66411.00

**Why can't you fund this project from your reserves:**

Our reserves are used for the general running of the charity to include the rent and running costs associated with the premises and the staff.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£600.00		
Total required from Area Board		£600.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Fridge/freezer	219.00			
Other kitchen	381.00			
items				
Total	<b>£600</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Children and young people living in the Melksham community area. Canberra will provide for opportunities and participation through youth clubs after school clubs and themed activities. Canberra is also a community project where other organisations and groups can use the facilities.

**14. How will you monitor this?**

From usage and numbers attending youth clubs after school clubs and activities.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This is a one off grant application to help us set up Canberra for use.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available**

**to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1421	Community Area Grant	Seend Community Centre Backstage and Storage Extension	Seend Trust and Community Centre	£5000.00
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**Submitted:** 29/07/2015 12:31:27

**ID:** 1421

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Seend Community Centre Backstage and Storage Extension

**6. Project summary:**

To build a backstage lavatory and new storage facility in order to accommodate increased use and equipment for a wide range of activities and groups at the Community Centre.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN12 6NS

**9. Please tell us which theme(s) your project supports:**

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2015

**Total Income:**

£22185.00

**Total Expenditure:**

£19291.00

**Surplus/Deficit for the year:**

£2894.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£47500.00

**Why can't you fund this project from your reserves:**

We are providing 40 percent of the funding from our own resources but need to retain some reserves for other improvements to the Community Centre facilities and to provide for contingencies.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£50000.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised £ expenditure)		Income (Itemised income)	Tick if income confirmed	£
Build backstage lavatory and storage area	40000.00	Our reserves	yes	20000.00
Decorate and final fixtures and fittings	5000.00	Landfill Communities Fund		10000.00
Contingency	5000.00	The Tudor Trust		15000.00
<b>Total</b>	<b>£50000</b>			<b>£45000</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The mission of Seend Community Centre is to provide a central and flexible space for as wide a range of community activities as possible. Many of these activities occur exclusively at the Centre and require bulky or heavy equipment which therefore needs to be stored at the Centre. These include Short Mat Bowls Singing for the Brain Alzheimer's Group Hoop Camp fitness and Seend Singers. Other equipment is also stored including additional tables outdoor games for children a barbeque and additional crockery. To date some equipment has also been accommodated in the old WI Hall next door. This Hall is likely to be demolished within the next 18 months. The village pantomime group Seend Fawltly Players - which in February 2015 presented the 36th annual pantomime - stores sets costumes and equipment in the WI Hall along with chairs suitable for use on the grass outside. It has become a matter of urgency that these items be stored in the Centre itself. Seend Fawltly Players involve a large number of Seend residents preparing for the annual pantomime over many months entirely on a voluntary basis. A significant number of villagers of all ages attend the performances in February along with visitors from further afield such as Devizes and district PHAB. The Centre has a good sized stage and a small backstage area with two dressing rooms and a stage door loading area. However there is no backstage lavatory. At present performers must cross the length of the main hall otherwise they must go outside via the stage door and come in again through the main doors. Either way they still have to use the same lavatories as the audience. For many in Seend productions at the Centre are the only opportunity to see live plays operas and music and it is important that this experience is as inspiring and professional as possible. Because Seend Community Centre is a facility available to all there is no single group who will benefit more than others by these improvements. The mission to provide a facility for all is achieved

by hosting events for all age groups and abilities with no regard to social or financial background and covering as many interests and activities as possible. The Centre has traditionally been a popular venue for sporting and cultural events but the main priority is to bring the community together at every opportunity.

**14. How will you monitor this?**

This application is in response to the expressed needs of users. We will continue to ask all our users whether their needs are being met usually at the point of booking each seasons activities or at our Annual Meeting.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We are seeking funding from other sources but this is a one off project.

**16. Is there anything else you think we should know about the project?**

The project is to create additional storage and improved backstage arrangements at Seend Community Centre. The total project cost is anticipated to be at a cost of 50000.

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1520	Community	ESOL classes for women	West Wiltshire Multi Faith	£844.00
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Area Grant	in Melksham	Forum	
<b>Submitted:</b> 15/10/2015 11:52:31			
<b>ID:</b> 1520			
<b>Current Status:</b> Application Appraisal			
<b>To be considered at this meeting:</b>			
tbc contact Community Area Manager			
<b>1. Which type of grant are you applying for?</b>			
Community Area Grant			
<b>2. Amount of funding required?</b>			
£0 - £500			
<b>3. Are you applying on behalf of a Parish Council?</b>			
No			
<b>4. If yes, please state why this project cannot be funded from the Parish Precept</b>			
<b>5. Project title?</b>			
ESOL classes for women in Melksham			
<b>6. Project summary:</b>			
The objective of our project are as per below with focus on women living in Melksham. To improve the women's skill in using English. To give the women a range of contacts within the community. To increase the women's confidence and reduce their isolation. To enable the women to be more independent and do things for themselves. To increase the chances of them meeting women from other communities. To provide a safe environment where the women can seek and receive support and information. To increase the women's employability. To help the women to find volunteering placements and opportunities for appropriate training and or further education. The equipment's are needed as tools to do presentations To teach listening skills hear words sounds-pronunciation etc.			
<b>7. Which Area Board are you applying to?</b>			
Melksham			
<b>Electoral Division</b>			
<b>8. What is the Post Code of where the project is taking place?</b>			
SN12 6JU			
<b>9. Please tell us which theme(s) your project supports:</b>			
Health, lifestyle and wellbeing			
Inclusion, diversity and community spirit			
Other			
If Other (please specify)			

Teaching English

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

05/2015

**Total Income:**

£18008.00

**Total Expenditure:**

£15298.00

**Surplus/Deficit for the year:**

£2710.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£0.00

**Why can't you fund this project from your reserves:**

All our surplus funds are protected- allocated to a number of projects and the running cost

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£844.00		
Total required from Area Board		£844.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Asus Laptop	450.00	0.00		450.00
Optoma H181x				
Full 3D HD				
Ready-Portable	339.00	0.00		339.00
Projector				
Bluetooth-				
Speakers	55.00	0.00		0.00
Total	<b>£844</b>			<b>£789</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Women from BAME community will be main beneficiaries. 1-Community Development Inclusion Once a month we will invite representatives from Statutory and Voluntary Sector to engage with women. In addition we will provide support to these women in participating in consultations as and when we are informed or hear of local or national consultations. We will be working with Health Watch Wiltshire closely. We will be inviting guests to raise awareness about health issues Stroke diabetes Memory problems diet etc.

**14. How will you monitor this?**

We will keep a record of women attending guests invited to raise awareness and consultations completed.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We are requesting the Area board for the capital expenditure that would last over 5 years. The group will have to show depreciation of the capital items and begin to allow for reserves to build replacement items. The running cost hire paid teacher volunteer expenses will be funded through donations from women fund raising events and grant applications to various organisations.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1522	Community Area Grant	Closed churchyard path	Bloom in Melksham	£950.00
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**Submitted:** 16/10/2015 16:40:00

**ID:** 1522

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept****5. Project title?**

Closed churchyard path

**6. Project summary:**

To reinstate the old path in St Michaels Churchyard. This led from the church to a gate in the wall near the present Bowling Green in the grounds of Melksham House. Lackham students will work with Bloom in Melksham Friends of St Michaels to reinstate this path. When it is finished it will allow easier access to a glorious and little used part of Melksham's heritage as well as adding a further footpath to the planned Campus.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division****8. What is the Post Code of where the project is taking place?**

SN12 6 LS

**9. Please tell us which theme(s) your project supports:**

Countryside, environment and nature

Health, lifestyle and wellbeing

Heritage, history and architecture

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes

**10b. Project Finance:**

Total Project cost		£950.00		
Total required from Area Board		£950.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Materials Gravel Edging Materials	950.00	Grant		950.00
Total	<b>£950</b>			<b>£950</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The general public as they will gain easy access to a tranquil part of the town adjacent to the proposed Campus. The path will link again 2 old buildings part of our heritage.

**14. How will you monitor this?**

By observation

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

By fundraising if necessary

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1535	Community Area Grant	Control of Invasive Plants in Poulshot Green Pond	Poulshot Village Trust	£997.00
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**Submitted:** 27/10/2015 16:03:56

**ID:** 1535

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

NA

**5. Project title?**

Control of Invasive Plants in Poulshot Green Pond

**6. Project summary:**

The Pond in the Village conservation area is accessible to local and wider community adjacent to the recreation area. It is becoming choked by aquatic vegetation including the invasive New Zealand Pygmyweed. This forms a dense carpet in the shallow eastern end of the pond. It threatens to reduce and shade the water and out competes all other vegetation and becoming a poorer environment for wildlife and valuable habitats. The pond has a breeding population of Great Crested Newts. Our aim is to control the growth of the invasive plants and stop it spreading.

**7. Which Area Board are you applying to?**

Melksham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN10 1RT

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
Countryside, environment and nature  
Health, lifestyle and wellbeing  
Heritage, history and architecture  
Inclusion, diversity and community spirit  
Safer communities  
Other

If Other (please specify)

Education Adults

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

04/2015

**Total Income:**

£3120.35

**Total Expenditure:**

£2424.94

**Surplus/Deficit for the year:**

£695.41

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£1507.46

**Why can't you fund this project from your reserves:**

The free reserves held includes a bequest which is mostly allocated to continuing maintenance of earlier projects e.g. Green Gardens Woodlands Big Tree Project and Flower Meadow. It is unlikely that the reserves will remain at their present level.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£997.00		
Total required from Area Board		£997.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Skip	650.00			
Equipment	302.00			
Materials	45.00			
Total	<b>£997</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Melksham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Following restoration of the pond there will be a highly visible impact. Local people and visitors of all ages who pass the pond when taking a leisurely walk or when walking their dogs will express interest and satisfaction with the enhanced beauty of the environment. Also with the valuable habitats for wild plants and animals created in the village main pond which may have been lost. The whole community will be happy that the habitat for the very popular Great Crested Newts have been protected by the removal of the excessive growth of aquatic

vegetation and the invasive plants. Local children of all ages will be able to use the restored pond as a teaching resource with their families. The project will significantly contribute to the wildlife habitats and biodiversity and preserve for future generations part of Poulshots farming heritage.

**14. How will you monitor this?**

The pond Project Coordinator will regularly assess the status of the pond evaluate the feedback received from the community through daily encounters and communication. A project update report will be presented at the Poulshot Village Trust meeting held two monthly where also other Trust members have the opportunity to feedback from their observations. Actions will be taken as necessary.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The restoration work will be carried out by volunteers from the Village Trust and the community. Therefore it is envisaged that there will be no need for further funding as management and regular maintenance work on the pond to prevent further growth of the invasive plant will be carried out by these volunteers. It is customary to involve local people to assist with Village projects and this will also apply to the pond project and will continue beyond the life of the project.

**16. Is there anything else you think we should know about the project?**

NA

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.